

## Financial Head Checklist

### Monthly Report: Concerns/Adjustments in price/General comments

Jan: \_\_\_\_\_  
\_\_\_\_\_

Feb: \_\_\_\_\_  
\_\_\_\_\_

Mar: \_\_\_\_\_  
\_\_\_\_\_

Apr: \_\_\_\_\_  
\_\_\_\_\_

May: \_\_\_\_\_  
\_\_\_\_\_

Jun: \_\_\_\_\_  
\_\_\_\_\_

Jul: \_\_\_\_\_  
\_\_\_\_\_

Aug: \_\_\_\_\_  
\_\_\_\_\_

Sep: \_\_\_\_\_  
\_\_\_\_\_

Oct: \_\_\_\_\_  
\_\_\_\_\_

Nov: \_\_\_\_\_  
\_\_\_\_\_

Dec: \_\_\_\_\_  
\_\_\_\_\_

**Service Comparisons:**

<b>Service</b>	<b>Current Provider</b>	<b>Compared with</b>	<b>Person</b>	<b>Date</b>
<b>Paychex:</b>	_____	_____	_____	_____
<b>Internet/Phone:</b>	_____	_____	_____	_____
<b>Waste Disposal:</b>	_____	_____	_____	_____
<b>Electric Provider:</b>	_____	_____	_____	_____
<b>Oil/Heat:</b>	_____	_____	_____	_____
<b>Snow:</b>	_____	_____	_____	_____
<b>Copying Machine:</b>	_____	_____	_____	_____
<b>Insurance:</b>	_____	_____	_____	_____
<b>Lawn:</b>	_____	_____	_____	_____
<b>Website:</b>	_____	_____	_____	_____
<b>Domain Name:</b>	_____	_____	_____	_____
<b>Water Service:</b>	?	_____	_____	_____
<b>CCLI:</b>	?	_____	_____	_____